

OBION COUNTY BOARD of EDUCATION

SPECIFICATION PACKAGE

AND BID FORM

Utility Tractor and 6' Rotary Cutter

Obion County Schools is soliciting bids for one (1) minimum 47 HP utility tractor with front loader and 6' premium rotary cutter for use in the school system's agriculture education program.

BIDDER REPRESENTATION

Each bidder by submitting their bid represents that:

1. They have read and understand the project documents and their bid is based in accordance thereof.
2. A representative of the bidder has visited the site and familiarized themselves with the local conditions under which the work is to be performed.
3. Their bid is based upon the materials, systems and equipment described in the project documents without exception.

DEFINITIONS

1. A bid is a complete and properly signed proposal to do the work or designed portion thereof for the sum stipulated therein supported by data called for by the bidding documents.
2. Base bid is the sum stated in the bid for which the bidder offers to perform the work described as the base, to which work may be added or deducted for the sums stated in the alternate bids.
3. An alternate bid is an amount stated in the bid to be added to or deducted from the amount of the base bid if the corresponding change in project scope, materials, or methods of construction described in the bidding documents is accepted.
4. A price is an amount stated in the bid as a price per unit of measurements for materials or services as described in the contract documents.

PROCEDURES

1. Bids are to be **submitted in duplicate**
2. Bidder may list any voluntary alternatives on a separate bid form.
3. All copies of the bid shall be enclosed in a sealed envelope. The envelope shall be addressed to the owner, and identified with the words "**BID ENCLOSED, Agriculture Utility Tractor, Obion County Board of Education**" plainly written on the face thereof.
4. Bids are to be filled in by typewriter or manually in ink.
5. Bids are to be submitted to:
OBION COUNTY BOARD of EDUCATION
1700 NORTH FIFTH STREET
UNION CITY, TN. 38261
6. Bids are to be received by **4:00 PM Monday December 14, 2015**
7. Bids will be opened immediately thereafter, at the above location.
8. The owner retains the right to review and consider all bids before awarding of any bids. Bids may not be awarded on the same day as bid opening.
9. The owner retains the right to reject any or all bids,
10. It is the intent of the owner to award this project to the lowest reasonable bidder, provided the bid has been submitted in accordance with the requirements of this document, is judged to be reasonable, and does not exceed the funds available for this project.
11. Bids are to be signed by persons legally authorized to bind the bidder to a contract.

WARRANTY

The Supplier shall provide a minimum of one (1) year warranty, or applicable manufacturer's warranty commencing with the date of final acceptance by the owner and a factory authorized representative of the materials supplier.

The warranty coverage shall not be pro-rated or limited to the amount of usage.

The warranty submitted must have the following characteristics:

1. Must warrant materials
2. Must warrant that the materials meet or exceed the product specifications
3. Must have provisions to either make a cash refund or repair or replace such portions of the installed equipment materials that are no longer serviceable to maintain serviceable and useable equipment.
4. Must be a warranty from a single source covering workmanship and all self-manufactured or procured materials.

SUBMITTALS

Submit with bid:

1. Manufacturers data certifying compliance with these specifications.

PAYMENT OF CONTRACT

Payments of contract will be made as follows:

100% of the approved proposal amount will be paid upon tractor delivery, including closing documents and warranty papers.

Any questions and/or clarifications may be addressed to and to schedule a site visit

Please contact:

George Leake
Supervisor of Career and Technical Education
Obion County Board of Education
Office (731) 885-9743
Cell (731) 446-9599
leakeg@ocboe.com

ITEM(S) TO BE BID:

4-wheel drive open cab utility tractor
minimum 47 horsepower diesel engine
minimum 4 cylinder engine
gear drive transmission
power steering
540 minimum RPM PTO
seat belt installed
Rollover Protection System (ROPS) installed
agricultural tread tires installed
Category I 3 point hitch
attached front loader with joystick control; quick attach not necessary

6 foot premium rotary cutter
slip clutch driveline protection
minimum 11 gauge cutter deck/wall thickness
Category I 3 point hitch

Options that will be considered:

Hydrostatic transmission
Wheel weights/tire fluid
Quick attach for front end loader
Package deals (trailer, tractor with loader, rotary cutter, pallet forks, etc.)

BID FORM

Date:

To: Obion County Board of Education.
1700 N. Fifth St.
Union City, Tennessee 38261

From: (Name of Bidder)
(Address of Bidder)
(City, State, and Zip code)
(Phone, Fax number, and e-mail address)

For: Utility Tractor for Agriculture Education Program
Obion County Board of Education
Union City, Tennessee

The undersigned, as Bidder, hereby declares that the only person, or persons, interested in the Bid as principal or principals, is or are, named herein and that no other person than herein mentioned has any interest in this Bid or in the contract to be entered into; that this Bid is made without connection with any other person, company or parties, making a bid, and it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the places where the work is to be done, that he has examined the drawings and the project manual for the work and the Bidding Documents relative to the Work to be performed and that this bid is based upon thereon, without exception.

The Bidder proposes and agrees, if this Bid is accepted, by request of either party, to contract with the Owner in the form of contract AIA Document A101, Published by the American Institute of Architects for Contractor and Owner, furnishing thereby all services, labor, and materials to complete the construction of the project in full and complete accordance with the noted, described, and reasonably intended requirements of the Contract Documents.

The Undersigned hereby affirms and states that the prices quoted herein constitute the gross total cost for the work involved in the respective items and that this cost also includes taxes, insurance, royalties, transportation charges, use of tools and equipment, superintendents, overhead, profits and other work, services, and conditions necessarily involved in the work done and the materials furnished, in accordance with the requirements of the contract.

The Bidder agrees that his bid may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids.

Bids shall be filled in by typewriter or manually in ink.

Acknowledge receipt of the following Addenda to the Contract Documents

Addendum #1 _____ date _____

The bids shall be submitted in **duplicate**. All bids shall be enclosed in a sealed envelope. The envelope shall be addressed to the owner, and identified with the words "**BID ENCLOSED, Agriculture Utility Tractor, Obion County Board of Education**" plainly written on the face thereof.

Bids must be submitted by 4:00 PM Monday December 14, 2015

Bidder further certifies that: (One must be checked)

All specifications are met as prescribed herein.

Alternate items and specs are attached and described as required herein.

ITEM(S) TO BE BID

The bidder agrees to provide all materials and supplies described in the bidding documents for a lump sum price of:

_____ dollars.

(Written amount)

\$ _____

(Numerical amount)

Voluntary Alternate #1 Add \$ _____ Deduct \$ _____
(Description of alternate)

Voluntary Alternate #2 Add \$ _____ Deduct \$ _____
(Description of alternate)

The Bidder acknowledges by his signature below that the Owner reserves the right to reject any and/or all bids, especially any bids that appear to be irregular in nature or inconsistent in content. The bidder further acknowledges that the Owner has the right to evaluate bids and to accept any bid or bids which, in his opinion, may be in His best interest.

By: _____
(Signature)

Title: _____

Date: _____

Firm Name:

State of Incorporation: